

Complete Wedding Videos

www.completeweddings.org

Date of Wedding ___/___/___

Deposit: € _____

Package _____

Videographer : _____

Bride _____

Address _____

Phone (H) _____ Phone (M) _____

Email _____

Groom _____

Address _____

Phone (H) _____ Phone (M) _____

Email _____

Where is DVD to begin from ?

Address _____

Phone (H) _____ (Landline number Please)

Extras Required :-

Childhood Photo Montage (Yes/No) _____

Guest Interviews (Yes/No) _____

Same Day Edit (Yes/No) _____

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Church Name _____

Address _____

Time of Ceremony _____

Number in Bridal Party (Excluding Bride and Groom) _____

Reception Venue _____

Address _____

Hotel Contact Number _____

Approx Time of Meal _____

Speeches Before or After Meal? _____

Please list music you would like on your wedding DVD. *Music to be supplied before Wedding.*

_____	_____	_____
_____	_____	_____
_____	_____	_____

Where is the following taking place?

Your Hair Appointment _____

Your Makeup Appointment _____

Photographer _____ Band _____

Video to begin at Bride's House Church Hotel

Directions

Although a Satnav is always carried by the videographer, some locations like the brides house are very hard to find. Please could you give directions to the locations, which you think may be difficult to find.

BOOKING FORM

Terms & Conditions

- (a) To secure a booking with Complete Weddings, a deposit of 1/3 of the package price and a completed booking form where the Terms & Conditions have been read and signed is required.
- (b) Deposits are non-refundable.
- (c) The final balance is due **no later** than the wedding day. Complete Weddings will not complete Your DVD until the account has been paid in full.
- (d) If due to breakdown, illness, injury, accident or any circumstance beyond our control we have Withdraw our services at short notice, we will do our utmost to provide you with an alternative Videographer. Where we are unable to do this, we will issue you with a full refund.
- (e) Complete Weddings will accept personal cheques, bank drafts, postal orders, cash, Visa/MasterCard via PAYPAL or Electronic Fund Transfer. A fee of €20 will apply where any cheques are returned by the bank and your wedding date will no longer be held / secured.
- (f) Complete Weddings cannot be held responsible if permission is refused by the church to Capture part of the ceremony. It is the bride and grooms responsibility to ensure permission has Been sought and obtained prior to the wedding day. Please note the ceremony in its entirety may not be captured, however all aspects involving the couple, their families, the music and other parts deemed relevant by the videographer will be captured.
- (g) The Videographer needs to be at the ceremony venue a minimum of 45mins prior to the brides Arrival in order to setup his equipment and to capture the guests arriving. Please note, we like to Capture as our final shot the bridal preparations and excitement of the bride in her gown, however, this is wholly dependent on time constraints on the morning itself.
- (h) The videographer reserves the right to abstain from taking video footage of the entire photo session. This decision will be taken on the wedding day itself and will be at the discretion of the Videographer. It is wholly dependent on the photographer's style and length of time the photo shoot is taking. Complete Weddings preferred shooting style is a reportage style which captures natural expressions and emotions. This works well with photographers of similar style, for example, Mark Capilitan, BlackBox Photography and Gary Barrett.
- (i) Complete Weddings use the very latest in videography equipment and currently uses DSLR cameras with low-light lenses which enable us to capture almost all atmospheres / lighting. However, In extreme surroundings, such as candlelight or excessive low-light conditions, this may have An impact on the quality of the picture and will not be the responsibility of Complete Weddings.
- (j) Whilst Complete Weddings strive to ensure all DVD's are of the highest quality, we cannot Be held responsible for circumstances beyond our control such as power failures, equipment failure, card failures and bad weather conditions which could jeopardize our cameras.
- (k) Online highlight clips, where applicable, will remain online for 3months only. Following this, where required, a charge for hosting will apply.

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- (l) Once all related information has been received from the bride and groom, such as photos, music etc, the DVD will be complete within approximately 16weeks from this date. However, please be advised that during the busy period (May – Sept), this may be extended to 26weeks
- (m) Approximately 10 songs are required by Complete Weddings for your DVD. Once the editing process has begun, alterations to your music list will not be accepted.
- (n) Any alterations required by the bride and groom to completed DVD should be advised to us No later than 7 days from the date you received the finished DVDs. After this time has elapsed, We will make the assumption that you are fully satisfied with your product and we will remove Your footage from our hard drives, however a master copy of this footage will be sent to you on USB media in High Definition format.
- (o) A meal should be provided for the videographer at the reception. (A sit down meal with the guests is NOT required. Normally the videographer will eat in a bar or restaurant adjacent to the main function room while the guests are eating. This is because the videographer is usually there for up to 12 hours and cannot leave the premises due to unexpected changes throughout the day)
- (p) Travel fees will apply where the driving distance is more than an hour from the videographer's base to the church and/or reception.
- (q) Couples will receive 3 copies in Standard DVD format with customized covers and discs. There are usually 2 discs per box to maximize video quality. All DVDs have (i) 3-4min highlight Clip (GOLD Package only) (ii) 30-40min film of your wedding day (iii) full Footage of the ceremony, speeches and dancing where applicable, i.e. dependant on package.

Complete Weddings will contact you the week of your wedding to confirm all details, times and arrangements. Please do not hesitate to contact us of any changes before this time.

The undersigned party hereby gives Complete Weddings the permission to use footage herein contracted for, in any commercial advertisement or publication, broadcast or for sample purposes.

SIGNATURES _____

Date ____/____/_____

Please complete and return to info@completeweddings.org **OR** Complete Weddings
Kiltymooden
Ballinamore
Co. Leitrim

Payment by cheque or Bankdraft made payable to CompleteWeddings **OR** by Electronic Fund Transfer to Account 03649019, Sort Code 937037